



Farmhouse Keeper

Make dreams come true with a small team of creative, driven individuals who are passionate about authentic celebrations. As the homebase for inspired wedding weekends, our farmhouse is the core of our business model. A space to rest, relax, connect and enjoy quality time, our couples and their house guests spend a majority of their wedding weekend in and around this space. Our farmhouse keeper has a direct impact on our guests' experience preparing the space for authentic celebrations and meaningful moments.

Farmhouse Keeper Job Responsibilities:

- Responsible for all basic cleaning in and around the farmhouse. Monitor and maintain sanitation and organization of assigned areas.
- Collect all soiled linens and sort for transportation to the laundromat or for cleaning onsite.
- Wash, dry and steam linens that are cleaned onsite. Restock restrooms with clean linens and make all beds.
- Clean all restrooms, kitchen, common spaces and bedrooms in the farmhouse from ceiling to floor including picking up larger objects off the floor and furnishings, dusting, sweeping, vacuuming, steam mopping, spot cleaning glass and windows, spot cleaning doors and walls, restocking dispensers, emptying trash, replacing liners, cleaning and sanitizing appliances and fixtures.
- Stock and maintain cleaning equipment and supplies. Reports necessary maintenance and needed inventory items.
- Wipe down outdoor furniture, vacuum and steam mop porches.
- Assists other departments when needed to ensure optimum service to guests.
- Performs additional duties as needed.

The farmhouse keeper will work seasonally from June through October. Hours will be given for roughly 12-16 hours per week at a rate of \$25 per hour. Hours will be based around the wedding schedule with 2-3 days per week on Mondays, Tuesday and/or Wednesdays. ***The Farmhouse Keeper may also be eligible to work additional hours as an assistant coordinator, as experience and interest allows.*

Qualifications / Skills:

- Excellent communication and organizational skills
- Strong interpersonal and problem-solving abilities
- Highly responsible & reliable with an eye for detail
- Ability to work individually and cohesively as part of a team
- Must be able to be on your feet for extended periods of time
- Must be able to lift and carry or otherwise move 25 pounds



Experience / Licensing:

- Previous cleaning or hospitality experience a plus
- Valid driver's license required with reliable access to a vehicle

Apply by sending your resume and cover letter to info@themaplesestate.com with the subject 'Application: Farmhouse Keeper'.